Carroll County Public Schools strives to communicate regularly with parent(s)/legal guardian(s) in a variety of ways. When communicating personally identifiable information regarding an individual student, Carroll County Public Schools shall communicate with parent(s)/legal guardian(s) via secure electronic mail (e-mail) if the parent(s)/legal guardian(s) provides an e-mail address. Permission to communicate via unsecure e-mail may be authorized by the parent(s)/legal guardian(s).

Unauthorized access to e-mail is always a possibility, regardless of the level of security of the e-mail system. Although Carroll County Public Schools endeavors to ensure the confidentiality of its e-mail system, Carroll County Public Schools cannot guarantee confidentiality or security of information communicated via e-mail.

The Internet and other instructional technologies are valuable tools for learning. The Carroll County Public School System recognizes the positive impact technology can have on education, while recognizing the challenges it also presents. Students have no expectation of privacy for material stored or sent on school computers.

Carroll County Public Schools (CCPS) is required to provide content filtering on all CCPS networks and equipment. The primary guideline for this filtering is the Children’s Internet Protection Act (CIPA). When a device is connected to the CCPS network, a combination of on-site and web-based filtering is in place. When off-network and connected to a home network/ISP, devices will still receive CIPA-compliant filtering via the web-based solution.

The use of technology is a privilege, not a right, and is to be used for educational purposes only.

**Students are expected to:**
- Use network and technology-related services for curriculum-related purposes.
- Monitor time online in consideration of others and in a courteous manner.
- Use appropriate language/behavior.
- Observe copyright laws/property rights.
- Practice responsible, ethical, and legal behavior.
- Use a CCPS laptop during the instructional day while in school.
- Connect devices **ONLY to the CCPS network** while in school.

**Students may not:**
- Use technology for financial gain or any illegal purpose.
- Degrade or disrupt the technology system performance.
- Reveal home telephone numbers, home addresses, or other personal information.
- Attempt to access network and technology resources inconsistent with curriculum-related purposes.
- Make any attempt to bypass security devices or CIPA (Children’s Internet Protection Act) required content filtering on the CCPS network or computers. This includes the use of personal hotspots and MiFi's during the instructional day.
- Install non-CCPS equipment or software on CCPS computers, networks, and/or other CCPS assets.
- Apply stickers to or deface a CCPS laptop or equipment.
- Violate the privacy of others, share passwords or computer accounts, or attempt to access others’ accounts.
- Cyberbullying is strictly prohibited, as are other forms of computer misuse.

**Failure to Follow Procedures**
The consequences of unacceptable use are decided by the principal or designee and could result in cancellation of this privilege or other disciplinary action, up to and including suspension and/or expulsion. The consequences can be the result of actions taken by students at school or at home.